

# MADEIRA COMMUNITY DEVELOPMENT DISTRICT

District Office · St. Augustine, Florida · (904) 436-6270  
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.madeiracdd.org](http://www.madeiracdd.org)

**Board of Supervisors  
Madeira Community  
Development District**

February 27, 2024

## FINAL AGENDA

Dear Board Members:

The **special** meeting of the Board of Supervisors of Madeira Community Development District will be held on **March 5, 2024, at 10:00 a.m.** at the St. Augustine - St. Johns County Airport Authority 4730 Casa Cola Way St. Augustine, FL 32095.

### BOARD OF SUPERVISORS MEETING:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Regular Meeting held October 24, 2023.....Tab 1
  - B. Ratification of the Operations & Maintenance Expenditures for September, October, November, December 2023 & January 2024.....Tab 2
4. **STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager.....Tab 3
    - 1.) Charles Aquatics Service Report, Dated February 5, 2024
  - D. Landscape Manager.....Tab 4
    - 1.) Landscape Manager Report
    - 2.) Consideration of Yellowstone Landscape Enhancement Proposal(s) – (Under Separate Cover)
    - 3.) Discussion Regarding Mulch & Pinestraw
5. **BUSINESS ITEMS (PART A)**
  - A. Ratification of Jax Utilities Management Pavement Repair Proposal.....Tab 5
  - B. Ratification of Invoice for Tesoro Park Lighting Repairs.....Tab 6
  - C. Consideration of Smith Electrical Tower Landscape Lighting Proposal.....Tab 7
  - D. Ratification of Fiscal Year 2021-2022 Financial Audit.....Tab 8
  - E. Consideration of Resolution 2024-01; Conducting the General Election.....Tab 9

- F. Consideration of Proposal for Workers Compensation Insurance Policy.....Tab 10
- G. Consideration of Pressure Washing Proposal.....Tab 11
- H. Ratification of FPL Streetlight Agreement for Phase 2A.....Tab 12
- I. Consideration of Resolution 2024-02; Redesignating Assistant Secretary.....Tab 13
- J. Discussion Regarding Exit Gate
- 6. **SUPERVISOR REQUESTS & AUDIENCE COMMENTS**
- 7. **BUSINESS ITEMS (PART B) – Closed Session**
  - A. Discussion Regarding LPR Cameras – *(Under Separate Cover)*
    - 1.) Flock Security Proposal
    - 2.) Insight Proposal
    - 3.) Motorola Proposal
  - B. Consideration of Envera Renewal Proposal – *(Under Separate Cover)*

**8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

*\*Florida law requires Board discussions related to the District's security system, as well as any discussions that would reveal the operations of the security system, types of equipment, and/or locations, to be held in a closed session, per Section 119.071(3) of the Florida Statutes.*

Sincerely,

*Lesley Gallagher*

District Manager



Proposal #396012

Date: 02/28/2024

From: Andrew Baltz

Proposal For

Madeira CDD

c/o Rizzetta & Company, Inc.  
2806 N 5th St  
Suite 403  
St. Augustine, FL 32084

main:  
mobile:

Location

Maralinda Dr & US 1

St. Augustine, FL 32095

Property Name: Madeira CDD

Landscape Renovations of Maralinda Drive Planting Beds

Terms: Net 30

Removal, prep and installation of plant material in planting beds along Maralinda Drive. Plant material present is original and declining due to age, new plant material will be installed to improve the overall appearance of the entry drive into community.

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Labor for removal, prep and installation for planting beds at Maralinda & Portada and Entry gate	60.00	\$65.000	\$3,900.00
Dwarf Podocarpus "Pringle"	28.00	\$18.000	\$504.00
Arboricola Trinnette	20.00	\$15.000	\$300.00
Shishi Gashira Camellia	20.00	\$40.000	\$800.00
Agapanthus	40.00	\$12.000	\$480.00
Blue Daze	40.00	\$10.000	\$400.00
Labor for removal, prep and installation of planting beds at Maralinda & Pintoresco	80.00	\$65.000	\$5,200.00
Dwarf Podocarpus "Pringle"	35.00	\$18.000	\$630.00
Arboricola Trinnette	40.00	\$15.000	\$600.00
Shishi Gashira Camellia	25.00	\$40.000	\$1,000.00

Agapanthus	50.00	\$10.000	\$500.00
Blue Daze	60.00	\$10.000	\$600.00
St. Augustine Floratam Sod	2.00	\$380.000	\$760.00

Client Notes

Irrigation adjustments are included in this proposal. Replacement plant material for the pergola and median island planting beds will be installed at no cost to the CDD.

	SUBTOTAL	\$15,674.00
Signature	SALES TAX	\$0.00
x	TOTAL	\$15,674.00

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.  
Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Assigned To

Andrew Baltz

Office:  
dbaltz@yellowstonelandscape.com



# Madeira

St. Augustine, FL

February, 2024

Conceptual Rendering-Plants are depicted at mature stage



Existing

## Landscape Design Suggestions

Pringle Podocarpus (PP)  
Shefflera Arboricola (SA)  
Agapanthus Africanus (AA)  
Shishi Camellia (SC)  
Blue My Mind (BM)  
Shrink Landscape Bed  
Sod  
Mulch

(PP)

(SA)

(AA)

(SC)

(BM)



Potential



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St. Augustine, FL

February, 2024

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Existing

## Landscape Design Suggestions

Pringle Podocarpus (PP)  
Agapanthus Africanus (AA)  
Blue My Mind (BM)  
Sod  
Mulch

(PP)

(AA)

(BM)



Potential



# Madeira

St. Augustine, FL

February, 2024

Conceptual Rendering-Plants are depicted at mature stage



Existing

## Landscape Design Suggestions

Pringle Podocarpus (PP)  
Shishi Camellia (SC)  
Agapanthus Africanus (AA)  
Blue My Mind (BM)  
Variegated Ginger (VG)  
Mulch

(PP)

(SC)

(AA)

(BM)

(VG)



Potential